



Job Description Summary

Position : HR Executive
Department : HR
Job Type : Full Time
Location : Bangalore, India
Starting Date : Immediate

Site Overview

Our Bangalore facility is rapidly expanding as a key manufacturing hub for aerospace and defence components, supporting India's defence ecosystem and global aviation supply chains.

Position Overview

The HR Executive plays a strategic and operational role in managing all human resource and administrative functions within a manufacturing environment.

Key Responsibilities

- Attendance, payroll sheet preparation and tracking of OT / Lunch
 - PF & ESI compliance
 - Recruitment & manpower management
 - Statutory compliance & audits for QA, Customer
 - KRA / KPI preparation
 - Employee welfare, food & uniform coordination
 - Safety, fire, first aid, ISO / IAFAT documentation
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Required Qualifications

- Bachelor's degree in HR / Business Administration
 - Freshers may also apply / Ideal: 3 to 5 years HR experience
 - Strong knowledge of labour laws & compliance
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Join us and be part of a team that is driving innovation in aerospace and defence. Our STSPL's NPD and R&D teams are making a global impact. Help us move the aerospace and defence industry forward.

To Apply

Send your CV to hrdsi@supramindustries.com
