



Job Description Summary

Position : HR Manager
Department : Human Resources
Job Type : Full Time
Location : Bangalore, India
Experience Required : Minimum 5 Years to 10 Years
Starting Date : Immediate

Site Overview

Our Bangalore facility supports aerospace and defence manufacturing with a strong focus on quality, safety, and compliance.

Position Overview

The HR Manager supports HR operations including documentation, recruitment support, compliance assistance, and employee coordination.

Key Responsibilities

- Attendance and basic HR documentation
 - Recruitment and onboarding support
 - Employee coordination and records maintenance
 - Support statutory, safety, and ISO activities / IFATA Documentation
 - Required Qualifications
 - KRA / KPI preparation & Valuation
 - Taking care of the Labour / Factory visits and handling the notice
 - Training on the Fire Safety, 5S, and other customer audit
 - Maintain the all the relevant training documentation for audit purposes
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Qualifications:

- Bachelor's degree in HR / Business Administration
 - Good communication and coordination skills
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Join us and be part of a team that is driving innovation in aerospace and defence. Our STSPL's HR team is making a global impact. Help us move the aerospace and defence industry forward.

To Apply

Send your CV to hrdsi@supramindustries.com
